

# The Compass Partnership of Schools

C/o Alderwood Primary School, Rainham Close, Eltham, London SE9 2JB  
Tel: 020 8629 7711  
Email: [contact@compassps.uk](mailto:contact@compassps.uk)  
Website: [www.compassps.uk](http://www.compassps.uk)

**Chief Executive Officer:** John Camp, OBE



22<sup>nd</sup> October 2025

Dear Parents/Carers and wider Stakeholders,

## **John Ray Infant and John Ray Junior Schools: Proposal to reduce the Published Admission Number**

You may be aware that like many Local Authorities, Essex Local Authority is experiencing falling rolls in the mainstream sector of the junior and primary phases. This trend is predicted to continue.

As a result of this we are consulting on making changes to our published admission numbers (PAN).

The Compass Partnership of Schools and the Leadership Teams of both John Ray Infant and John Ray Junior Schools propose to reduce the Published Admission Number (PAN) for Reception and year 3 from 120 to 90 to take effect from September 2027.

Reducing the PAN will assist the Trust to provide stability in its long-term planning and allow the Schools to secure high-quality educational outcomes for our youngest pupils currently on our roll, while continuing to provide an appropriate number of places for future pupil numbers in line with demand in the local area.

Although the Regulations and Code of Practice relating to school admissions no longer require an admissions authority to consult when maintaining or increasing a school's PAN, there remains a requirement to consult when the proposal is to reduce.

We currently have a temporary change of pupil numbers in reception and year 1 which has led to us opening three classes rather than the usual 4 form entry. This has been informally supported by the Local Authority. We have engaged with the School Place Planning Team and have confirmed that this decision will not impact negatively on their planning requirements.

The proposed change will not affect the current pupils or those who choose to accept an offer for a school place in September 2027.

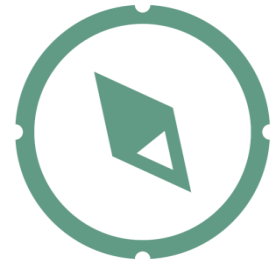
### **Specific Proposal**

John Ray Junior and John Ray Infant Schools, along with our Trust, propose to reduce the Published Admission Number (PAN) from 120 to 90 with effect from September 2027. For pupils who already have a place at John Ray Infants and in other year groups, there will be no change.

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It is important to consider the views of our parents and the wider community. The consultation will run until 3rd December 2025. All stakeholders are invited to submit comments in writing about the proposal to:

PAN Consultation:

**C/O Alderwood Primary School**  
**Rainham Close, Eltham**  
**London, SE9 2JB**  
**Email:** [contact@compassps.uk](mailto:contact@compassps.uk)

As set out in the Schools Admission Code, we are entering into a statutory period of consultation. Following the consultation, admission arrangements for September 2027 will be determined and published by 15th March 2025.

If you wish to discuss the content of this letter any further, please do not hesitate to contact the respective School Offices.

Yours sincerely,

Holly Gibson

Executive Headteacher