

John Ray Junior School

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Executive Head

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Dear Parents and Carers,

You are receiving this letter because your child is on our SEN register and therefore has a One Plan with us each term. As you will already be aware, children on the SEN register now access one planning through the following pathways.

Your child is on the **Focused one-planning** pathway.

Focused One-Planning: This pathway is suitable for children receiving one or more precise interventions. Your child will have an individual passport that includes information unique to your child, placing them at the very heart of their learning. It is completed with the child and allows anyone who teaches them to understand their learning needs fully. Their interventions and provisions will be reviewed at least termly, and your child's progress will be discussed with you at parents evening termly. **Due to there not being formal learning conferences in the summer term, an additional meeting one planning meeting will be held. This will be 15 minute appointments.**

Enhanced One-Planning: This pathway is suitable for children who have an Education Health Care Plan (EHCP) or the involvement of multiple external agencies and professionals. A detailed one-plan will be created and reviewed termly in a separate meeting with parents, carers, teachers and relevant professionals. **If your child is on an enhanced pathway, this term you will need to book a One Planning appointment with the class teacher.**

One Planning is intended for children who need additional support. It involves four stages: assess, plan, do, review.

If your child has an **Annual Review** due this term, I will be in touch with an alternative appointment, you will not need to book a one planning appointment this term. Additionally, if you have any specialist reports from outside agencies, please make sure that these are passed on to the school so that all relevant information about your child's needs is kept up to date ahead of one planning meetings. This is particularly important as external agencies do not always pass information onto us.

Warm regards,

Miss Ball

Assistant Headteacher & SENCo

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